

# Privacy Policy

## 1. Data controller

The data controller is Wolf and Wolf S.r.l. – registered office at 5, Piazza Generale A. Diaz, 20123 Milan (Italy).

Wolf and Wolf S.r.l. commits itself to protecting personal data in compliance with the applicable legislation and therefore provides the following information regarding the processing of browsing data and data voluntarily provided by users.

## 2. Type of processed data and processing purposes

### *Browsing data*

During standard operation, the computer systems and software procedures used to operate this website automatically collect personal data which is implicitly transmitted when using Internet communication protocols.

This data (e.g. domain name, IP address, browser type etc.) is not accompanied by additional personal information and is used solely for the purposes of: i) acquiring anonymous statistical information on the use of the website, ii) monitoring the use of the website, iii) ascertaining responsibility in case of cybercrime.

### *Data voluntarily provided by users*

The filling in of the registration form and of the form “The experts answer” entails the acquisition of the sender’s e-mail address, which Wolf and Wolf needs in order to be able to reply. This e-mail address will be collected and processed for the following purposes:

- a. to manage the client’s relationship with Wolf and Wolf S.r.l., to provide the services and information requested, to handle commercial and administrative matters, to carry out contract obligations and to fulfill law requirements;
- b. to reply to the user’s specific requests;
- c. when explicit consent is given, to periodically send our newsletter or advertisement by email;
- d. if collected through the sending of the cv, exclusively for selection purposes.

## 3. The providing of personal data

Apart from what previously stated for browsing data and data collected through forms,

- As for the purposes stated at a), b) and d), the providing of data is discretionary, but the refusal to do so will put Wolf and Wolf S.r.l. in the position of not being able to meet the undertaken commitments;
- As for the purposes stated at c), the providing of data is discretionary and an explicit consent is needed to allow Wolf and Wolf S.r.l. to process them. A refusal will prevent Wolf and Wolf S.r.l. from sending newsletters, advertisement and invitations to events.

## 4. Processing methods

Processing of collected data is performed manually or through electronic, automated, informatic and telematic tools for the purposes for which the data was collected and, in any case, in a way so that their security is granted.

## 5. Data processors and disclosure of information

Processing of collected data is performed by Wolf and Wolf S.r.l. personnel that have been purposely appointed data processors. In any case, personal data will never be disclosed to third parties.

## 6. Users’ rights

At any time you can object the processing of your data or ask to correct, update or delete your personal information in our records by sending an e-mail to [abuse@pec.mailup.it](mailto:abuse@pec.mailup.it)